

CATHEDRAL OF THE SACRED HEART

PRAESIDIUM ACADEMY INFORMATION:

How to take the on-line Safe Environment courses through “Praesidium Academy”:

To Enroll:

1. Go to <https://www.praesidiumacademy.com/redeem>
2. Fill in your contact information including First Name, Last Name, Email Address, and desired Password.
3. Enter the appropriate registration code for your organization:
reg-diopensacolatalla-850-sacredheartpensacola
4. Click Validate to confirm the registration code.
5. Click the checkbox to agree to the Terms and Conditions
6. Click Redeem.
7. Write down your user login and password for future reference.
8. Answer the Registration Questions about your status and role within the Organization.
9. Click Save & Continue.
10. To begin taking training immediately, scroll down and click a course to start the content.

All volunteers must take the following courses:

1. “Meet Sam”
2. “Policies”
3. “Abuse Risk Management for Volunteers”
4. “Recognizing Abuse and Exploitation in Elder Serving Programs” (*FOR VOLUNTEERS WORKING WITH VULNERABLE ADULTS ONLY*)

Please e-mail certificates to Meghan Tanton or print a copy of your certificates and send to my attention in the Parish office. tantonm@shc.ptdiocese.org