



## Troop 608 Leadership Position Description

### WEBMASTER

#### GENERAL INFORMATION

- Type: Appointed by the Senior Patrol Leader
- Term: 6 months
- Reports to: Assistant Senior Patrol Leader
- Description: The Troop Webmaster is responsible for maintaining the troop's website.
- Comments: The Webmaster should make sure that the information posted on the website is correct and up-to-date and that members' privacy is protected. A troop committee member may assist with this position. This position can be used for Star, Life or Eagle advancement.

#### QUALIFICATIONS

- Age: None
- Rank: None
- Experience: Cyber Chip Credentials must be complete and current.
- Attendance: 50% over previous 6 months

#### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform: Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.
- Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
- Attendance: Set the example by being an active Scout. Be on-time for meetings and activities. You must contact the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone is ready to assume your responsibilities.

#### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Works with various unit members on needed topics.
- Ensures the website is as youth-run as possible.
- Maintains the website as needed.
- Communicates with the troop committee ensuring that all website memberships or licenses are current.
- Updates the Calendar weekly or more frequently as needed.