



## Troop 608 Leadership Position Description

### QUARTERMASTER

#### GENERAL INFORMATION

- Type: Appointed by the Senior Patrol Leader
- Term: 6 months
- Reports to: Assistant Senior Patrol Leader
- Description: The Troop Quartermaster keeps track of troop equipment and sees that it is in good working order.
- Comments: The Quartermaster does most of his work around campouts. There are times when the Quartermaster has to be available to check equipment in and out as well as conduct an inventory at the end of their tenure. This position can be used for Star, Life or Eagle advancement.

#### QUALIFICATIONS

- Age: None
- Rank: None
- Experience: None
- Attendance: 50% over previous 6 months

#### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform: Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.
- Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.
- Attendance: Set the example by being an active Scout. Be on-time for meetings and activities. You must contact the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone is ready to assume your responsibilities.

#### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Keeps records on patrol and troop equipment.
- Makes sure equipment is in good working condition.
- Issues equipment and makes sure it is returned in good condition.
- Makes suggestions for new or replacement items.
- Works with the Troop Committee Quartermaster responsible for equipment.
- Gets the US, troop, and patrol flags for meetings and ceremonies and puts them away afterwards.