

Diocese of Pensacola-Tallahassee
Criminal Background Check Authorization

The following information is needed from volunteers and employees of the Diocese of Pensacola-Tallahassee for a Criminal Background Check to be instituted:

PLEASE CHOOSE ONE: _____ **NEW** New requests must be accompanied by a fingerprint card.
_____ **REPROCESSING -- Original Fingerprint Date :** _____
Month Day Year

FULL NAME: _____
Print Clearly Last First Middle
Additional names by which you may have been known:
_____ Maiden Nickname Other

CURRENT HOME ADDRESS: Street _____
City: _____ State: _____ Zip: _____

If you have lived anywhere else during the last seven years use the back of this page to list when and in what county and state.

HOME PHONE: _____ **OTHER PHONE:** _____

SS#: _____ **Date of Birth:** _____ **Gender:** _____ **Race/Ethnicity:** _____
Month Day Year

We share your concern for privacy. Access to your social security number is strictly limited. It will be used only for the purposes related to a criminal background check, which includes a verification of your address and social security number.

Have you ever been convicted, entered a plea of no contest, had prosecution deferred or adjudication withheld for any crime (except for a minor traffic violation)? **YES:** _____ **NO:** _____

If yes, give dates and details: _____

The Parish, School, Office, Catholic Charities, Institution or Group where you work or volunteer in the Diocese:

Place: _____ **Employed:** _____ **Volunteer:** _____

I hereby state that all information that I provide on this form is true and accurate. If any such information is later found to be false in any respect, I may be dismissed. I authorize, without reservation, any law enforcement agency, institution, consumer reporting agency, information service bureau, school, employer, reference, or insurance company contacted by the Diocese of Pensacola-Tallahassee or its agent to furnish all information required to complete this Criminal Background Check.

Signed: _____ **Date:** _____

The Diocese will only use this release to perform a criminal background check and its associated verifications. Currently, the Diocese of Pensacola-Tallahassee has contracted Pinnacle Investigations for this purpose. This Criminal Background Check will be initiated after the individual's authorization. Results will be sent to your parish, school, office, or institution where you work or volunteer.

For Office Use Only

PAYMENT DATE: _____ **CK** _____ **MO** _____ **CASH** _____

COMPLETED: _____ **CLEARED:** _____ **NOT CLEARED:** _____ **BY:** _____
Revised October 2008